

## Delegate packages

At Parkfields Country House we aim to make course leaders and delegates as comfortable as possible through a combination of first class facilities and personal attention to your specific needs.

Below are outlined our standard delegate packages. These can be customised to suit your individual requirements. You may also like to take advantage of the additional resources listed overleaf. In addition our events team can assist with planning specific activities both on or off site.

### Day delegate package

Choice of meeting/conference rooms  
 Use of courtyard, gardens, woodland and meadows  
 Stationery packs  
 Flip charts, TV and video, OHP  
 Mineral water, cordials and sweets  
 Unlimited tea and coffee  
 Hot and cold fork buffet lunch (2 courses plus coffee)  
 Morning pastries and afternoon cakes  
Free Wireless internet access

### 24 hour delegate package

Includes the day delegate package, plus:  
 Evening meal (Choice of 3 course plus coffee and homemade chocolates)  
 Exclusive use of the dining room, lounge and bar  
 Double-rooms with en-suite facilities  
 Traditional English or Continental style breakfast  
Free Wireless internet access

### Tariff from January 1<sup>st</sup> to December 31st 2012

<b>Day delegate rate</b>	£42
<b>24 hour delegate rates</b>	
25 +	£115
21 – 24	£125
17 – 20	£135
13 – 16	£140
Up to 12*	£145

All prices are quoted Per Person and exclusive of VAT.

- minimum delegate numbers may apply.

To select your own package please see individual prices overleaf.

**To check availability or to discuss your individual requirements**

Telephone 01989 750138 or e-mail [post@parkfields.co.uk](mailto:post@parkfields.co.uk)

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## Select your package

### Function Room Hire

Includes iced water and delegate stationery packs

<u>Room</u>	Per Day	Half Day
Drybrook or Mansell	£30	
Lounge or Tack room	£40	
Stables	£60	£45
Millbrook	£65	£55
The Castlebrook	£100	
The Garden Room	£100	
The Coach House	£100	

### Equipment Hire

	<u>per day</u>
Flipchart	£15
OHP and screen	£25
TV & video	£30
Data projector and screen	£95

### Meals and drinks

#### Per delegate

Tea/coffee & biscuits (per serving)	£3.50
Hot and cold fork buffet lunch	£19.95
3 Course Dinner & Coffee	£32.50
Bacon Bap	£3.75
Sandwiches	£3.75

Prices quoted above are valid for events from January 1st to December 31<sup>st</sup> 2012 and are exclusive of VAT

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# Conference Buffet Lunch

## Example Menu One

Homemade Breads  
Lamb Tagine  
Warm Cous Cous with Tomato & Mint  
Vegetable Moussaka with Feta & Olives  
Mixed Salad  
Nicoise Salad  
Marinated Artichoke & Olive Salad

Fresh Fruit

Tea & Coffee

## Example Menu Two

Homemade Breads  
Herefordshire Steak & Ale Pie  
Leek & Stilton Tart  
Spiced Wedges  
Mixed Salad  
Waldorf Salad  
Radish & Fine Bean Salad

Fresh Fruit

Tea & Coffee

## Example Menu Three

Homemade Breads  
Normandy Fish Pie with Gruyere Crust  
Cauliflower & Broccoli Bake with Mozzarella & Parmesan  
Tomato & Basil Salad  
Confit Potato Salad  
Tossed Green Salad

Fresh Fruit

Tea & Coffee

## Example Menu Four

Homemade Breads  
Thai Green Chicken Curry with Pilau Rice  
Spiced Noodles with Roasted Mushroom & Grilled Peppers  
Pea Shoot & Bean Sprout Salad  
Tossed Herb Salad  
Marinated Peppers with Toasted Sesame

Fresh Fruit

Tea & Coffee



## Conference Dinner Menu

### *Example One*

*Home Made Chicken Liver Parfait with Toasted Brioche and Spiced Pear Chutney*

*or*

*Roast Tomato and Red Pepper Soup*

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*Roast Pave of Salmon with Fresh Asparagus & Béarnaise Sauce*

*or*

*Slow Roast Pork Belly with Truffle Mash & du Puy lentils*

*or*

*Sun Dried Tomato and Courgette Risotto with Fried Halloumi Cheese & Basil Oil*

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*Glazed Lemon Tart*

*or*

*Summer Pudding with Vanilla Cream*

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*Freshly Brewed Tea, Coffee and Homemade Chocolates*

## Conference Dinner Menu

### *Example Two*

*Carpaccio of Herefordshire Beef with Rocket & Parmesan*

*Or*

*Leek & Potato Soup with Welsh Rarebit*

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*Roast Seabass with Provencal Vegetables & Basil Dressing*

*Or*

*Duo of Linton Lamb with Dauphinoise Potatoes*

*Or*

*Pea & Broad Bean Gnocchi with Parmesan Wafers*

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*A Trio of Light & Dark Chocolate Desserts*

*Or*

*Vanilla Panna Cotta with Berry Compote*

*oOoOoOo*

*Freshly Brewed Tea, Coffee and Homemade Chocolates*

## Room Dimensions

### The Garden Room

27' x 33' (8.2m x 10.2m)

80 delegates Theatre Style  
80 delegate Cabaret Style  
22 delegates Boardroom Style  
23 delegates 'U' Shaped Table Style

### The Coach House

13' x 49' (4.1m x 14.9m)

90 delegates Theatre Style  
70 delegates Cabaret Style  
28 delegates Boardroom Style  
23 delegates 'U' Shaped Table Style

### The Tack Room (interconnecting with The Coach House)

20' x 11' (6.3m x 3.4m)

16 delegates Boardroom Style

### The Castlebrook Room

27' x 29' (8.2m x 8.8m)

60 delegates Theatre Style  
50 delegates Cabaret Style  
30 delegates Boardroom Style  
20 delegates 'U' Shaped Table Style

### The Stables

15' x 22' (4.7m x 6.8m)

20 delegates Theatre Style  
16 delegates Boardroom Style  
14 delegates 'U' Shaped Table Style

### Mansell

11' x 10' (3.5m x 3.1m)

10 delegates Boardroom Style  
10 delegates 'Chairs Only'

### Drybrook

12' x 10' (3.8m x 3.1m)

10 delegates Boardroom Style  
10 delegates 'Chairs Only'

### Millbrook

19' x 13' (5.8m x 3.9m)

10 delegates Boardroom Style  
Also includes interconnecting lounge area

### The Lounge

18' x 18' (5.5m x 5.5m)

Armchairs and sofas for up to 14 delegates  
situated around the log burner

N.B. All sizes are approximate